Out of Catchment
Expression of Interest Enrolment

This form is an expression of interest only. Completion of this form does not constitute enrolment into the high school. All out of catchment applications are placed on a waiting list and places will only be available should a spare capacity exist in accordance with the criteria outlined in the SEMP.

A School Enrolment Management Plan (SEMP) is in place for Windaroo Valley State High School, with corresponding boundary catchment map. Both of these can be located on the school website: www.wvhigh.eq.edu.au

Please note that there is no guarantee of enrolment.

All enrolments require:
- ☐ Birth Certificate or passport
- ☐ Special circumstances should be included if relevant to your application
- ☐ Two recent reports and NAPLAN report

Expression of interest Details

Student Name: __________________________ Date of Birth: ____________ Current Yr Level: ______

Current school ___________________________ Year level applying for: ______/20_______

Previous schools and years attended: ______________________________________________

☐ Attached to a Special education program at current school

Parent/Guardian 1 (Child resides with) Parent/Guardian 2

Name: __________________________ Name: __________________________

Address: __________________________ Address: __________________________

Phone: __________________________ Phone: __________________________

Email: __________________________ Email: __________________________

Signature: __________________________ Signature: __________________________

Date: __________________________ Date: __________________________

Please return to Windaroo Valley SHS office or mail to Windaroo Valley SHS, PO Box 1427 Beenleigh 4207 or via fax 07-38042300 or email at enrolments@wvhigh.eq.edu.au. Our enrolment officer will make contact with you about your application via e-mail and keep you up to date with your expression of interest to enrol.

(Office Use Only)

Date EOI received: __________________________ Staff Name: __________________________

__________________________________ (Detach here)

Receipt of Out of Catchment Expression of Interest Enrolment form

Date: ________________ Time: ________________am / pm

Staff Name: __________________________

Enquires: enrolments@wvhigh.eq.edu.au
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Reason for enrolment into Windaroo Valley State High School, whilst living outside of the catchment area:

- Sibling
- Excellence Program (GTEK, ACE, MUSIC)
- Other

Additional Information

Other students who are entitled to enroll as if in-catchment
The following groups of students will be deemed as eligible for enrolment, even though they may reside outside the school’s catchment area:

- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety and Disability Services (Child Safety Services)
- Siblings of current students at the school (excluding siblings of Program of Excellence students).
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individual needs
- Students who have been excluded from a school other than this school, dependent upon the conditions related to the exclusion, as determined by the Regional Director.

Out of Catchment Enrolments
Enrolment of students from outside the local catchment area will be managed to ensure that the total current and forecast enrolments do not exceed the school’s current capacity and, where applicable, will ensure there is an even spread of students across year levels or class groupings.
Students from outside the school’s catchment area applying for enrolment at that school are placed on a waiting list and will be reviewed on case-by-case.

Decisions on Enrolments
The Principal is responsible for all decisions on enrolments.

Where a Principal forms a preliminary view that an application will not succeed, parents will be notified in writing. Parents may respond to the Principal’s preliminary view by making a submission to the Principal, no later than seven school days after receiving the preliminary view letter.

If no submission is received, the Principal’s preliminary view will be treated as the final decision and no further notice will be provided.

If a submission is received, the Principal will consider the submission and make a final decision. A final decision notice will be provided to the applicant as soon as is practicable.

There is no internal review of the Principal’s decision.