**School Representation Policy 2017**

**Rationale:**
Representing our school is a privilege earned by our students who embody the principles of our Positive Behaviour for Learning (PBL) program – **Safe, Timely, Active and Respectful** (STAR).

Students demonstrate these principles through their commitment to their studies, attendance at school and their adherence to school policies and procedures.

We believe that it is important to set high expectations of students in relation to academic effort, personal presentation, attendance and behaviour in order for us to uphold our STAR principles and to ensure every student has the best chance of success.

**Objectives:**

*This policy is designed to:*
- Reinforce positive expectations of students and particularly, commitment to the school’s values and Responsible Behaviour Plan for students.
- Ensure students are provided with every opportunity to achieve requirements for success in their academic studies.
- Encourage students to find a balance between their academic studies and extra-curricular involvement.

**Implementation:**

**School Representation** includes any activity where the student represents the school.  
*Examples include but are not limited to:* student leadership, sport other than inter-school sport including representative sport, debating teams, forums, competitions and performances.

**Extra-Curricular** activities include any activity which is additional to the core curriculum being delivered.  
*Examples include:* special events in and out of school time, such as school socials or year level events, camps, additional courses, school musicals and specialised excursions which do not relate to the direct delivery of curriculum programs.

**Some other examples:** Attendance at reward days, STAR day outs, Arts nights or performances and the Senior Formal.

At the beginning of each term/semester, the relevant year level Deputy Principal will compile and publish a list of students who have not earned the privilege to participate in extra-curricular activities or school representation. This will last for the duration of the term or until the school administration is satisfied that the student has improved his/her academic standing by improving his/her behaviour, effort, attendance and personal presentation.

Students who fall into the following categories will be notified in writing of their ineligibility to participate in extra-curricular activities or school representation:

- Any student awarded Needs Attention (N) and/or Unsatisfactory (U) in effort and/or behaviour from more than one teacher on their student report
- Any senior student who is at risk of not achieving the QCE
- Students not meeting the expectations of the School’s Responsible Behaviour Plan for Students such as School Disciplinary action, suspension or any behaviour by a student which is deemed serious enough and that brings the school into disrepute.
- Students who do not meet the minimum of 90% attendance (this percentage will be increased in 2018)
- Students who choose to truant from lessons or school days (unauthorised absences)
- Students who have records of constant uniform breaches and continually challenge the standards of personal presentation, such as piercings, unacceptable hairstyles or colouring. (Year cos will advise admin of these students at the end of each term)
** To represent the school and/or participate in extra-curricular activities, students must be up to date with payment of the Student Resource Scheme (SRS).

The list of students will be constantly updated and published for all staff on Windaroo Valley State High School OnePortal. All staff who are working with students in extra-curricular areas need to check the master list on OnePortal to screen their participants’ eligibility.

Care Teachers, Subject teachers, Dean of Students and Heads of Departments are to inform the relevant year level Deputy Principal of students who fall into the above breaches and the determination will be made by the Deputy Principal on the presentation of the relevant information.

Application for Special Consideration:
On receipt of the School Representation Letter students, with the assistance of their parent/carer are permitted to make an Application for Special Consideration. It is expected that this form of application (available from the relevant Deputy Principal) will only be completed if some atypical or extraordinary event had taken place in the student’s life that had a negative impact on their attendance or behaviour and choices. This Application will be considered by the Principal. The decision will be communicated in writing.

When a student is removed from the list via this process, they will be notified in writing by the Principal.

If a student is not removed from the list via this process they remain on the list for the remainder of the term/semester. At the end of the term/semester they will automatically be removed from the list if they have met all School Representation benchmarks.

Application for Case Review: (Available on the school website)
This Application can be made from week four onwards during each term. If a student has been working hard to meet the expected benchmarks to represent Windaroo Valley State High School they have the opportunity to apply for case review. It is the student’s responsibility to meet with their relevant Deputy Principal to collect a Case Review Application Form.

As part of their application for Case Review the student will be required to gather information from the following staff:
• Care teacher
• Every subject teacher
• And collect attendance data from the Year coordinator

Students will remain on the list if there is insufficient evidence of improvement in the area/s identified above

Review:
This policy will be reviewed annually by the Executive Team. This policy was ratified by the Windaroo Valley SHS P&C Association on 10/11/16
2017 School Representation Policy

Benchmark for representing Windaroo Valley State High School

- Minimum 90% attendance at school
- Consistent STAR behaviours
- Satisfactory or higher for effort and behaviour in classes
- Compliance with the school's Responsible Behaviour Plan for Students
- Consistent adherence with the student dress code
- Payment of the Student Resource Scheme